

Advanced Placement Bulletin

Licensed Vocational Nurses (LVN) Licensed Practical Nurses (LPN)

Welcome to the Associate Degree Registered Nursing Program

Contra Costa College's Associate Degree Nursing Program (ADN) has been graduating nurses since 1960. The program is designed to meet the college requirements for graduation with eligibility for an A.S. degree, as well as the requirements of the California Board of Registered Nursing. Contra Costa College is proud of its excellent program, faculty, simulation and skills labs, and the quality of its graduates.

A graduate of the nursing program is eligible to take the State Licensure Examination (NCLEX-RN). With passage of the exam, the title of Registered Nurse is earned, and the graduate is qualified for entry level positions in nursing.

The **LVN or LPN is an advanced placement applicant** who has an active California LVN or LPN license and is requesting to enter as an advanced placement student. **Placement will be based on evaluation of the individual student transcripts. Admission into either the second or third semester is based on space available.**

The information provided in this bulletin applies to the courses required for the LVN or LPN applicant to be eligible to apply for advanced placement to the nursing program. The applicant must meet with a college counselor to discuss the General Education courses necessary to satisfy the Associate Degree requirements for graduation.

Prerequisite Courses

The required **Prerequisite Courses are divided into Group A and Group B**. There is no recency requirement for prerequisite courses.

Applicants must have a cumulative GPA of 3.0 or higher in Group A courses and 2.75 or higher in Group B courses. Each course must be completed with a grade of "C" or better.

- All Group A and Group B courses must be completed by the fall semester prior to admission.
- Students who completed **all** Group A and Group B courses prior to Fall 2023 will be considered for admission for Fall 2024 only with the previous Group A GPA of 2.75.

Group A Courses: (Minimum cumulative GPA of 3.0)

Requirements	Course at CCC	Units
Human Anatomy	BIOSC 132	4
Human Physiology	BIOSC *134	4
Microbiology	BIOSC *119	4
English Comp & Reading or ENGL *001A or		3-4
Critical Thinking & Adv Comp	ENGL *001C or *002B	
Drug Dosage Calculations	NURS 205	2
Pharmacology for Nurses	NURS 212	2

* Course has a prerequisite.

Please see a counselor to determine how these courses will be accepted for transfer into a BSN program.

Group B Courses: (Minimum cumulative GPA of 2.75)

Requirements	Course at CCC	Units
Sociology/Anthropology	SOCIO 220 or ANTHR 130	3
Psychology	PSYCH 130 or 220	3
Human Communication	SPCH 120 or 121 or	3
	SPCH *121-I or 128	
Developmental Psych	PSYCH 126 or 128	3

*Course has a prerequisite.

Additional Courses Required for Graduation: Additional courses are required for the Associate in Science Degree. If you have a baccalaureate or higher degree from a regionally accredited institution in the U.S., please consult the catalog for the current general education degree requirements.

Applying to the Nursing Program

Step 1: Ensure that all group A and group B courses have been successfully completed with the required GPA.

Step 2: Submit a ***COMPLETED LVN / LPN APPLICATION PACKET** to the Admissions & Records Office between October 1st and February 1st (or postmarked by February 1st) for consideration for the following fall semester. Submit an application packet between July 1st and Oct. 1st (or postmarked by Oct. 1st) for consideration for the following Spring semester. **No material will be accepted after the deadline date.**

***The COMPLETED APPLICATION PACKET contains:**

1. The LVN / LPN Application

- The **LVN / LPN Application** is available online at <https://www.contracosta.edu/classes/academic-departments/nursing/application-info/> or from the Admissions & Records Office. Print a copy and complete the LVN / LPN application.

Students must possess a valid Social Security number or individual taxpayer identification number (ITIN).

2. A completed Contra Costa College application (if not an enrolled CCC student).
3. **All** OFFICIAL transcripts from other colleges and universities.
4. A copy of your current LVN or LPN license.
5. A letter addressed to the Contra Costa College Nursing Dept., Admissions Committee indicating your goals, work history, licenses, and certifications.

Step 3: The Admissions and Records Office will notify the student of their eligibility once the application has been evaluated. The application will be forwarded to the Nursing Dept. The nursing faculty will notify the selected applicant(s) by the end of December for Spring admission and by the end of May for the following fall semester admission. *** Admission into the program is based on space available.**

Step 4: In the selection of LVN / LPN applicants for admission, the faculty will consider:

- GPA (above the minimum) in Group A courses including multiple withdrawals or repetitions
- Current employment in a health care field
- Current LVN license
- Successful passing of the drug dosage calculation competency.

(Please note that advanced placement applications are kept on file with the nursing department for 2 years. If you are not selected within 2 years of applying, you must submit a new application to be considered for advanced placement admission).

Selection of advanced placement applicants: Priority and consideration for admission into the nursing program is as follows:

- Readmission of Contra Costa College remediation nursing students
- LVN/LPN/LPT and/or Military Trained Personnel applicants
- Transfer Applicants
- Foreign Trained Nurses
- 30 Unit Option

Step 5: If selected to enter the program under the LVN / LPN category, the nursing faculty will notify the selected applicant by December for Spring admission and by May for the following fall semester admission. The applicant must take and pass a drug dosage calculation exam (DDC). If successful, the applicant will then proceed with the background check and drug screening. **Results must be clear for admission into the nursing program.** Information about background check and drug screening is provided in the Welcome letter.

HELPFUL INFORMATION

- The applicant with a BA, BS, or higher degree from a regionally accredited USA institution (not a foreign degree) is eligible to receive an AS degree with completion of the pre-requisite and nursing program courses.
- Fees per semester are set by the state legislature and are subject to change. Residents, out-of-state, and foreign students should check with the Admissions & Records Office.
- Additional costs include: Uniforms, nursing shoes, bandage scissors, stethoscope, watch, textbooks, skills lab supply kits, criminal background check, drug screening, respiratory mask fitting, hospital orientation fees (if required), and Complio.
- Students must have documented evidence of an annual physical exam & current immunizations that demonstrate the ability to perform in the nursing program.
- CPR certification (American Heart Association BLS for Healthcare Provider) must be current.
- The student is responsible for transportation to and from the campus and the clinical facilities and any parking fees.
- Nursing courses comply with the Americans with Disabilities Act. If you have special needs, please inform the instructor(s) and every reasonable effort will be made to accommodate you. Need for accommodations must be validated by Disabled Students Programs & Services.
- All candidates eligible for the NCLEX-RN examination are required under law to report misdemeanor and felony convictions to the Board of Registered Nursing unless they are only minor traffic violations. "Driving under the influence" convictions must be reported. Convictions must be reported even if they have been expunged or court ordered diversion program has been completed. Failure to report prior convictions or disciplinary action is considered falsification of application and is grounds for denial of licensure or revocation of license.

Requirements may change on an annual basis because of unforeseen circumstances or Board of Registered Nursing regulations. Please consult the Nursing Department for current information each semester.